

**City Board of Education  
Washington Court House City Schools  
Board Meeting  
Thursday, January 2, 2020 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Thursday, January 2, 2020 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE** (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Pro-Tem Mr. Chrisman. Mr. Garrison led the Pledge of Allegiance.

**OATH OF OFFICE** (Agenda Item 2)

Craig Copas, Dennis Garrison and Jennifer Lynch elected as Board of Education members of the Washington Court House City Schools for a 4-year term on November 5, 2019, were administered the oath of office by Treasurer Becky Mullins.

“Craig Copas, Dennis Garrison and Jennifer Lynch, do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as a member of the Board of Education of the Washington Court House City Schools, Fayette County, Ohio to the best of your ability, and in accordance with the laws now in effect and hereinafter to be enacted, during your continuance in said office?” The answer is “I do.”

**ROLL CALL** (Agenda Item 3)

Board Members Present:

Mr. Chrisman  
Mr. Copas  
Mr. Garrison  
Mrs. Lynch  
Mr. Upthegrove

Others Present:

Tom Bailey  
Becky Mullins  
Lisa Robinson  
Trevor Patton

**ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA** (Agenda Item 4)

None

**PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM** (Agenda Item 5)

None

**ELECTION OF PRESIDENT (Agenda Item 6)**

President Pro-Tem Mr. Chrisman called for nominations for the office of president. Mr. Copas nominated Mrs. Lynch for President.

Motion 2020-01

Mr. Upthegrove moved that nominations be closed.

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Copas, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Pro-Tem Mr. Chrisman declared nominations for President be closed.

The Board then proceeded with election of the President for the coming year.

Motion 2020-02

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Copas, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Pro-Tem Mr. Chrisman declared the motion carried.

Mrs. Lynch, having received more than the required number of votes, was declared President for the term of one (1) year.

Treasurer Becky Mullins administered the oath of office to Mrs. Lynch. The oath, as administered and signed is stated below.

**OFFICIAL OATH**

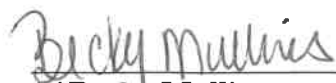
**State of Ohio**

**County of Fayette**

"Mrs. Lynch, do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully, honestly, and impartially discharge the duties of the office of President of the Board of Education of the Washington Court House City Schools, Fayette County, Ohio during your continuance in office." The answer is "I do".

  
/s/ Jennifer Lynch

Sworn to and subscribed before me this 2<sup>nd</sup> day of January 2020.

  
/s/ Becky Mullins  
Treasurer/CFO  
Washington C.H., Ohio 43160

**PRESIDENT ASSUMES THE CHAIR:** Mrs. Lynch assumed the chair at this time and the meeting continued.

**ELECTION OF VICE PRESIDENT** (Agenda Item 7)

President Lynch called for nominations for the office of vice president. Mr. Copas nominated Mr. Upthegrove. Mr. Upthegrove nominated Mr. Copas.

Motion 2020-03

Mr. Upthegrove moved that nominations be closed.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Copas, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea  
(5 yeas)

President Lynch declared nominations for Vice President be closed.

The Board then proceeded with election of the Vice President for the coming year.

Motion 2020-04

On roll call the members voted as follows for Vice President. (If more than one person has been nominated, the member shall respond with the name of the nominee for whom his/her vote cast):

Mr. Chrisman, Copas

Mr. Copas, Upthegrove

Mr. Garrison, Abstain

Mrs. Lynch, Copas

Mr. Upthegrove, Copas

(3 votes Copas)

(1 vote Upthegrove)

(1 Abstention)

President Lynch declared the motion carried.

Mr. Copas, having received more than the required number of votes, was declared Vice President for the term of one (1) year.

Treasurer Becky Mullins administered the oath of office to Mr. Copas. The oath, as administered and signed is stated below.

**OFFICIAL OATH**

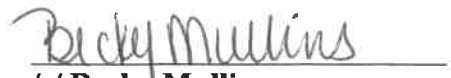
**State of Ohio**

**County of Fayette**

“Mr. Copas, do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully, honestly, and impartially discharge the duties of the office of Vice President of the Board of Education of the Washington Court House City Schools, Fayette County, Ohio during your continuance in office.” The answer is “I do”.

  
 /s/ Craig Copas

Sworn to and subscribed before me this 2<sup>nd</sup> day of January 2020.

  
 /s/ Becky Mullins  
 Treasurer/CFO

**VICE PRESIDENT ASSUMES THE CHAIR:** Mr. Copas assumed the chair at this time and the meeting continued.

**APPROVAL OF MINUTES** (Agenda Item 8)

The minutes of the December 16, 2019 regular meeting were included with the agenda. President Lynch asked if there were any corrections, additions, or deletions to the minutes.

Motion 2020-05

Mr. Upthegrove moved to accept the approval of the minutes.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea; Mr. Garrison, yea; Mrs. Lynch, yea (5 yeas)

President Lynch declared the motion carried.

**SUPERINTENDENT'S REPORT- Mr. Bailey** (Agenda Item 9)

The Superintendent recommended approval of the following personnel items:

**A. Authorization to Accept Resignations:**

This resolution will authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence from January 1, 2020 and remain in effect through December 31, 2020.

**B. Authorization to Hire:**

This resolution will authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by the Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of

the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall commence from January 1, 2020 and remain in effect through December 31, 2020.

*The Superintendent recommended the approval of the following instructional item:*

- C. Periodically, members of the staff desire to attend conferences designed to improve their service to the schools. The Superintendent seeks the board's authority to approve these conferences as they arise. Additionally, if district-provided orientations or professional development opportunities arise outside of the normal working day or contract, the Superintendent seeks the board's authority to approve them and pay a \$100.00 (full day) or \$50.00 (half day) stipend from state/federal program funds.

*The Superintendent recommended the approval of the following operational items:*

- D. Request for Advancement of Tax Monies Due:  
The Superintendent recommended that the Board of Education authorize the Treasurer to request advancement of funds from the Fayette County Auditor's Office as those funds become available.
- E. Authorization to Make Disbursements:  
The Superintendent recommended that the Treasurer be authorized to disburse funds to meet the fiscal obligations as those obligations come due.
- F. Authorization to Transfer:  
The Superintendent recommended that the Treasurer be authorized to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports.
- G. Authorization to Borrow Money:  
The Superintendent recommended that the Treasurer be authorized to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.
- H. Investment of Funds:  
The Superintendent recommended the authorization of the Treasurer to invest monies periodically as those funds become available for investment.
- I. Appointment of Counsel: The Superintendent recommended the appointment of the firm of Ennis Britton Co., LPA as special counsel to the Board. The regular counsel to the Board is, by statute, the city law director.
- J. Fundraising by a Charitable Organization: As directed by Policy 9700, Relations with Special Interest Groups, any outside organization desiring to solicit funds on school property must receive permission to do so from the Superintendent and Board upon meeting the criteria

established in the District's administrative guidelines. Approval is requested for 2020 in advance for Penny Pals (United Way of Fayette County), Jump Rope for Heart (American Heart Association) and Relay for Life (American Cancer Association).

**K. Rental and Facility Use Requests:**

1. Mark Schwartz, representing the Washington Middle School Club Baseball Program is requesting the use of the HS baseball facilities and the old middle school gym training area beginning February through May 2020. They will cooperate with the athletic department regarding scheduling to avoid conflicts with the HS softball/baseball teams.
2. Louis Reid, on behalf of the Cobras Wrestling Team is requesting the use of the Washington HS gym on January 5 and January 19, 2020 for their tournaments.

Motion 2020-06

Mr. Chrisman moved to accept the Superintendent's report A-K.

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Copas, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Lynch declared the motion carried.

**TREASURER'S REPORT - Mrs. Mullins (Agenda Item 10)**

**A. The Treasurer recommended the acceptance of the following donations:**

1. \$5.00 – Board Member Support
2. \$20.00 – O'Neill – Lady Lion Basketball Camp Fund
3. \$50.00 – Kirkpatrick Funeral Home – Lady Lion Basketball Camp Fund
4. \$50.00 – Fayette County Chamber of Commerce – Art Club
5. \$75.00 – John F. Faris – Lady Lion Basketball Camp Fund
6. \$75.00 – United Way – Penny Pal 2<sup>nd</sup> Place to J Sanderson Class/Belle Aire Support Fund
7. \$150.00 – United Way – Penny Pal 1<sup>st</sup> Place to J Bihl Class/Belle Aire Support Fund
8. \$245.62 – Sara L. Beauman Scholarship Foundation
9. \$500.00 – Marilyn Siler – Historic Asset Preservation
10. \$1000.00 – Walmart – HS Vocal Music/Symphonic Choir
11. \$1000.00 – Washington CH Police Department – Chief Steven Eric Disario Memorial Scholarship
12. \$1500.00 – Altrusa Club of WCH – Cherry Hill Support Fund

**B. The Treasurer recommended the acceptance of the following funds:**

1. \$800.00 – Auditor of State – Career Development Great Oaks
2. \$2000.00 – Auditor of State – Spec Ed IDEA Part B Restorative

3. \$2639.35 – Auditor of State – Title IV- A Student Support & Academic Enrichment
  4. \$4000.00 – No Kid Hungry Share Our Strength – Food Services Grant
  5. \$9704.98 – Auditor of State – Ohio School Safety Training Grant
  6. \$18,348.07-Auditor of State – Title IIA
  7. \$42,643.73-Auditor of State – Early Childhood Education Entitlement
  8. \$70,848.25-Auditor of State – Spec Ed IDEA Part B Restorative
  9. \$90,988.99-Auditor of State – Title I
- C. Credit Card Rewards – Detail report of rewards based on the use of District’s credit card accounts for 2019
- D. Amended Appropriations for FY2020

Motion 2020-07

Mr. Garrison moved to accept the Treasurer’s report A-D.

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mr. Copas, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea (5 yeas)

President Lynch declared the motion carried.

#### **HEARING OF THE PUBLIC** (Agenda Item 11)

None

#### **OLD BUSINESS** (Agenda Item 12)

None

#### **NEW BUSINESS** (Agenda Item 13)

- A. Discussion of board member representation/appointment:  
Dennis Garrison volunteered as legislative liaison/OSBA
- **Legislative liaison** - *Each of Ohio's public school boards should appoint one member, at the January organizational meeting, to serve as its district's legislative liaison. (Each school district should inform OSBA of the appointment as soon as possible. This appointment should be reflected on the OSBA roster form.) The legislative liaisons are a vital part of OSBA's legislative advocacy program because local board members are uniquely positioned to communicate to their legislators the local impact of the decisions made in the legislature. Each legislative liaison has four main objectives: 1) To share, at least monthly, information from OSBA about state and federal education-related legislation with their fellow board members; 2) To encourage their school board colleagues to contact their legislators on important legislative issues; 3) To establish and maintain relationships with their legislators; and 4) To join Kids PAC, OSBA's political action committee, and to encourage other board members to join, as well. Each legislative liaison will receive a copy of The Link publication. It is a monthly publication that will be sent via e-mail unless you request a hard copy be mailed. Furthermore, each Legislative*

*Liaison will receive Facts in a Flash, OSBA's weekly legislative update. Facts in a Flash is distributed via e-mail, when the legislature is in session, and is an excellent resource for staying informed on legislative proposals and hearing schedules.*

- **Student achievement liaison** - *Each of Ohio's public school boards should appoint one member, at the January organizational meeting, to serve as its district's student achievement liaison. (Each school district should inform OSBA of the appointment as soon as possible. This appointment should be reflected on the OSBA roster form.) The student achievement liaisons are a vital part of OSBA's Student Achievement Initiative as links among individual school boards and the OSBA Student Achievement Leadership Team (SALT). Each student achievement liaison has five main objectives: 1)To share, at least monthly, information about ways to improve student achievement with their fellow board members; 2)To encourage their school board colleagues to focus on improving student achievement; 3)To establish and maintain relationships with their academic booster groups; 4)To send information on successful district programs to the Student Achievement Leadership Team and to nominate the programs for the Student Achievement Fair; and 5)To participate in SALT activities and encourage other board members to so, as well. There are several SALT events during the Capital Conference. Furthermore, each student achievement liaison will receive Success, OSBA's monthly SALT newsletter. Success is distributed to OSBA members. Student achievement liaisons are encouraged to lead a monthly discussion with fellow board members and administrative staff on items in Success.*

## **EXECUTIVE SESSION (Agenda Item 14)**

### **Motion 2020-08**

Mr. Copas moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions: The consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or student of the School District; to prepare for, conduct, review negotiations or bargaining sessions with employees concerning compensation and other terms and conditions of employment.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea (5 yeas)

President Lynch declared the motion carried.

The Board entered into Executive Session at 7:28 PM

Reentered Regular Session at 8:02 PM

**ADJOURNMENT** (Agenda Item 15)

Motion 2020-09

Mr. Chrisman moved to adjourn the meeting.

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea; Mr. Garrison, yea  
(5 yeas)

President Lynch declared the meeting adjourned.

Meeting adjourned at 8:02 PM

ATTEST  
President



Treasurer

